

March 2020 – MONTH END

Month End is a very important event in our business calendar for both NeoLife and our Distributors. It is always our aim to provide the best possible service and to facilitate the smoothest possible procedure.

We would appreciate your co-operation with the requirements noted in this communication.

Kindly note all times are indicated in South African time.

DATE	DAY	TIMES	DESCRIPTION
March 25 th	Wednesday	16h00	All World Team & President's Team members should have at least 100PPV
March 28 th	Saturday	09h00 – 13h00	Month End Support
March 31 st	Tuesday	08h00 – 18h00	Month End Day 1 – Nigeria & West Africa All 100PV orders must be in by the end of this day. Check with your local Distributor Centre as some could remain open later than 6pm.
April 1 st	Wednesday	08h00 – 18h00	Month End Day 1 – Southern & East Africa All 100PV orders must be in by the end of this day. Check with your local Distributor Centre as some could remain open later than 6pm.
		08h00 – 18h00	Month End Day 2 – Nigeria & West Africa Only open to WT/PT members to do provisional pooling. This day allows the WT/PT to add orders to team members who have already placed their 100 PPV orders by close of business on March 31 st
		23h59	Internet orders for March for all of Africa will be cut-off at midnight. All orders after midnight will be for April sales month.
April 2 nd	Thursday	08h00 – 16h00	Month End Day 2 – Southern & East Africa Only open to WT/PT members to do provisional pooling. This day allows the WT/PT to add orders to team members who have already placed their 100 PPV orders by close of business on April 1 st
		08h00 – 12h00	PT Pooling – Nigeria & West Africa
April 3 rd	Friday	08h00 – 12h00	PT Pooling – Southern & East Africa
		All day	First trading day for April sales month
April 7 th	Tuesday	10h00	Commission Cheques available for sorting in Johannesburg, East & West Africa. Rest of Southern Africa will be available in 2-3 business days

Kindly login to your Back-office's Sales Performance' report to track and monitor your progress. The pooling is updated every 30 minutes throughout the month. At the top of the report the date and time it was last updated is clearly indicated. Please note that no provisional Pooling will be sent.

Should you require more information please contact your nearest NeoLife Distributor Centre.

Kind regards

NeoLife International

Help us to make the world a healthier and happier place. Starting with you.